

**CITY OF LINDEN**  
**Minutes for City Council Regular Meeting**  
**Held at 7pm on April 22, 2019**

**CALL TO ORDER**

The meeting was called to order at 7pm by Mayor Danielle Cusson. The meeting was held in the Council Chambers on the lower level of the Mill Building at 201 N. Main Street, Linden, Michigan.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was recited by all present. A moment of silence in memory of those who have served on behalf of the United States was observed by all.

**ROLL CALL**

**City Council Present:** Mayor Danielle Cusson, Brad Dick, Ray Culbert, Brenda Simons, Heather MacDermaid

**Absent:** Dave Franz, Pam Howd

**Others Present:** Scott Sutter, Interim City Manager, Mike Gildner, City Attorney, Beverly Vondra, Treasurer, Scott Fairbanks, Director of Public Works

**MINUTES**

Motion by Culbert, seconded by MacDermaid, to approve the minutes of the April 6, 2019 Special Meeting, April 8, 2019 City Council Work Session, and the April 11, 2019 City Council Budget Work Session. Motion carried 5-0.

**PUBLIC HEARING/PRESENTATION**

**(A) Public Hearing – FY 2019-2020 Proposed Budget**

Sutter provided an overview of the budget process and read the public notice. Cusson opened the public hearing at 7:03 pm. No public comments were made and Cusson closed the public hearing at 7:04 pm.

**CORRESPONDENCE**

None.

**CITIZENS COMMENTS**

None.

**CONSENT AGENDA**

**(A)** Street Corner Collection: Fenton Shrine Club Paper Sale – Saturday, June 8, 2019

**(B)** Street Corner Collection: Fenton Knights of Columbus # 7418 – Saturday October 12, 2019

**(C)** Street Corner Collection: Old Newsboys of Flint – Friday, December 13, 2019

**(D)** Application to Use Public Property: SLPR Music by the Mill – May 27<sup>th</sup>, August 7<sup>th</sup>, August 14<sup>th</sup>, August 21<sup>st</sup>, and August 28<sup>th</sup>

**(E)** Application to Use Public Property: Back to the Bricks – Wednesday, August 7, 2019

Motion by Dick, seconded by Cusson to approve the presented consent agenda. Motion carried 5-0.

## **UNFINISHED BUSINESS**

### **(A) CAS 03b-19 FY 2019-2020 Budget Discussion**

At the City Council meeting on April 8th, the FY 2019-2020 recommended budget was resented to City Council. On April 11th, 2019, City Council conducted the annual budget review and work session. The City Charter (§7.4) instructs that:

Before the final adoption, a public hearing on the budget proposal shall be held as provided by law. Notice of the time and place of such hearings shall be published in the newspaper having general circulation in the city at least one (1) week in advance thereof. A copy of the proposed budget shall be on file and available to the public during office hours at the office of the clerk for a period not less than one (1) week prior to such public hearing.

The notice for the public hearing was published in the *Tri-County Times* and posted at City Hall. Also, as part of the recommended budget is a 10.5964 mills for general government operational purposes in order to finance the FY 2019-2020 budget and an additional millage (as is appearing before voters on May 7th) of 0.3859 mills for the purpose of mosquito control.

The budget was updated and provided to Council after the requested revisions were made after the budget work session. Council discussed potentially using some of the fund balance to retire debt and also discussed using these funds as matching monies for securing grants for road projects. Council reached a consensus to revisit debt retirement in October.

### **(B) CAS 14a-19 Sign Request for Triangle Park**

This was discussed at the April 8, 2019 City Council Work Session. Council requested the Interim City Manager obtain our City Attorney's opinion, which was provided, suggesting that the City take this opportunity to review the rules and regulations concerning the use of City Parks and other city-owned properties. Attorney Gildner stated that the City should defer action on this particular request while it updates those rules.

Council discussed whether these rules should be addressed by Parks and Rec, the Planning Commission, or Council. Council decided to discuss updating/creating City rules at a future work session. Sutter added that he would like to work with the Attorney to update addition items in our code and ordinances.

Motion by MacDermaid, seconded by Dick to withdraw City Council's prior recommendation to Planning Commission to develop an ordinance addressing the issue of signs being placed on City property. Motion carried 5-0.

## **NEW BUSINESS**

### **(A) CAS 19-19 Application to Use Public Property: Farmers Market – July 10, 2019 thru August 28, 2019**

Southern Lakes Parks and Recreation is seeking approval to move the Linden Farmers Market from Triangle Park to the City owned property on Walmar Street. The Markets will run every Wednesday from July 10, 2019 to August 28, 2019.

Motion by Cusson, seconded by Culbert to approve the application for the Farmers Market, as presented, including the move of the event to the Walmar property. Motion carried 5-0.

## **(B) CAS 20-19 Committees**

Council has discussed making certain committees more formal. The City Clerk submitted an extensive report in reference to the various committees in the City of Linden and the description for each committee type. Per our City Charter, Council can establish special committees that are limited in time and purpose. Council can also establish advisory committees by motion to research options, collect information and make reports and recommendations to Council about a particular subject. Council discussed forming advisory committees.

Motion by Cusson, seconded by Simons to establish the Cemetery Memorial Advisory Committee to gather information, make recommendations regarding expanding and improving the Veteran's Memorial in Fairview Cemetery.

Membership: 5 Members, including 1 Council Member

Purpose: To gather information and make recommendations regarding expanding and improving the Veteran's Memorial in Fairview Cemetery.

Goals: To gather information regarding ADA upgrades, parking (including ADA), benches, shade/shelter, and memorial expansion, and make recommendations to City Council

Timeframe: 1 year

Reports: Council liaison reports to City Council

Motion carried 5-0.

Motion by Cusson, seconded by MacDermaid to establish the Mill Building Advisory Committee to gather information and make recommendations regarding grants, fundraising opportunities, and priorities for work on the Mill building, utilizing current plans, assessments and reports.

Membership: 5-7 Members, including the Mayor or Representative, a member of the Historic District Commission, and can include persons with relevant skills who live outside of the Linden.

Purpose: To gather information and make recommendations regarding the Mill building, utilizing current plans, assessments and reports.

Goals: To gather information regarding grants, fundraising opportunities, and priorities for work on the Mill building and make recommendations to City Council.

Timeframe: 1 year

Reports: Mayor reports to City Council

Motion carried 5-0.

Council continued to discuss committees including considering creating an infrastructure committee as well as working to review our Building Authority ordinance and having that group meet in the future.

**(C) CAS 21-19 Pavement Marking Services**

Money was budgeted in the FY 2018-2019 budget for line striping and pavement markings. In previous years, the City has piggy backed with Genesee County on their bid for line striping and pavement marking. We are again asking Council the permission to utilize the Genesee County bid for line striping and pavement markings. The contractor for this service is M&M Pavement Marking. M&M Pavement Marking has performed the City's line striping and pavement marking for the past several years. The total cost for line striping and pavement marking is quoted at \$8,081.15. Part of the quote states that quantities are from prior painting, while actual quantities will be used for final billing. Additionally, \$10,000 total was budgeted for this year for line striping from Major and Local streets.

Motion by Dick, seconded by Simons that City Council contract with M&M Pavement Marking for line striping and pavement markings services, at a cost not to exceed \$10,000.00. Motion carried 5-0.

**YEAS: Dick, MacDermaid, Simons, Culbert, Cusson**

**NAYS: None**

**ABSENT: Franz, Howd**

**CITY MANAGER'S REPORT**

**City Hall:** We have contacted our insurance in reference to the damage to City Hall that occurred last week. Scott Fairbanks has talked to the insurance adjuster, and the adjuster requested that we receive two quotes in reference to the damage. Mr. Fairbanks has made contact with 2 contractors. Once we receive more information, I will share this with you.

**Dr. Wax Development:** We have contacted the developer for the Dr. Wax development and advised them to put together an agreement in reference to the incentives discussed with the City, (sewer and water tabs and liquor license). Dr. Wax has advised us their Attorney is working on the agreement. Once we receive an agreement, I will bring it to Council for approval.

**Community Cleanup:** Reminder that Saturday, April 27th from 10am to 2pm is the community cleanup. The group of volunteers will be cleaning several areas, including Eagles Wooden Park/Walmar property, the Boone property, the area near the gazebo and dam, and also Fairview Cemetery.

**Memorial Day Parade and Picnic:** The Memorial Day Parade and Picnic is May 27th. Please plan on attending all the ceremonies, which begins at 10:00am.

**Genesee County Recycle Day:** We have included within your packet information regarding the Genesee County Recycle Days. These events will be held on June 9th at Fenton HS and Flint Water Service Center and on October 12th at Clio HS and Flint Water Service Center.

Sutter noted that the street sweeper was currently under repair, but that it would be back in service soon.

**CITY ATTORNEY'S REPORT**

Attorney Gildner reported on the Schrock lawsuit that we were still waiting to hear from the Supreme Court. Additionally, he commented that they were working on a draft agreement and were hoping to resolve everything shortly to propose a draft to Council.

**DEPARTMENT REPORTS**

The Council reviewed the Police, Fire, and Code Enforcement monthly activity reports as well as the Treasurer’s Financial Statements.

**COUNCIL COMMENTS AND REPORTS**

Simons commented regarding the Pathway having a public hearing in Fenton Township in preparation for the upcoming millage proposal on the ballot.

Culbert commented on the FACT meeting and that he was recently interviewed by kids for Ch. 191. Additionally, he commented regarding the Loose Executive Board meeting that was coming up.

Cusson commented regarding the upcoming Community Cleanup on April 27<sup>th</sup>.

**FINANCIAL REPORTS**

Motion by MacDermaid, seconded by Dick, to approve accounts payable in the amount of \$184,634.82 Motion passed 5-0.

**YEAS: Cusson, Culbert, Simons, Dick, MacDermaid**

**NAYS: None**

**ABSENT: Howd, Franz**

**CLOSED SESSION**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:10 PM.

Respectfully Submitted,

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Erica Armstrong, Clerk

Approved: \_\_\_\_\_