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CITY COUNCIL WORK SESSION MINUTES

Monday, April 8, 2019

Council Chambers 201 N. Main Street

6:30pm

Call to Order

The meeting was called to order at 6:30pm by Mayor Cusson.

Roll Call

Present: Mayor Danielle Cusson, Mayor Pro-Tem Ray Culbert, Pam Howd, Heather MacDermaid, Brad Dick, Brenda Simons, Dave Franz

Absent: None.

Also Present: Scott Sutter, Interim City Manager

Approval of Minutes

Motion by MacDermaid, supported by Simons to approve the minutes from the meeting March 25, 2019. Motion carried 7-0.

Correspondence

Council received a retirement notification and resignation from DPW employee Gary Gunsell, effective April 26, 2018.

Citizens' Comments

Mark Borden made comments regarding his selection as Linden's City Manager and thanked City Council.

Presentation

None.

Appointment of Mary Dick to Dog Park Committee

Motion by Culbert, seconded by Howd to appoint Mary Dodt-Dick to the Thompson Road Regional Dog Park Committee. Motion carried 7-0.

CAS 14-19 Sign Request for Triangle Park

The City of Linden has received a request for a permanent sign in Triangle Park by Denise Marks, founder of the Linden Pay it Forward Community organization. The requested sign would feature the Linden Pay-It-Forward logo, would include an inspirational message (which would change each month), and a message sponsor (which would change each month). The Parks and

Recreation Commission reviewed the request and provided a recommendation to City Council. Their recommendation included a limitation on the length that the sign could be up (8 months) and a suggestion that the Planning Commission be asked to consider a more permanent ordinance that would address the issue of signs being placed on City property. Council also reviewed a report from the City Planner, Adam Young.

Denise from Linden Pay It Forward spoke on behalf of the group regarding the request.

Council discussed the possibility of plans for Triangle Park in relation to the LAFF Pathway as well as concerns over setting a precedent for signs in City Parks.

Motion by Cusson, seconded by Simons that City Council recommend to the Planning Commission that they consider a more permanent ordinance addressing the issue of signs being placed on City property. Motion carried 7-0.

Motion by Cusson, seconded by Dick directing Scott Sutter to discuss with the City attorney and request an opinion regarding placing this or other signs on City property. Motion carried 7-0.

CAS 15-19 Building Inspector Contract

Since January, the City of Linden has been without a Building Inspector. The City of Fenton has graciously helped us with building inspections during this time. We have received a proposal from Stuart Worthing for \$23,400.00 per year. This contract would be for two years. We have also received a proposal from Mckenna and Associates for \$2,470.00 per month, which is a cost of \$29,640.00 per year.

Council reviewed the proposals and discussed the services that would be part of each proposal.

Motion by Culbert, seconded by Howd that City Council contract with Stuart Worthing to provide Building Inspector Services to the City of Linden for an amount not to exceed \$23,400.00 per year. Motion carried. 7-0.

YEAS: Dick, MacDermaid, Franz, Simons, Culbert, Cusson, Howd

NAYS: None

ABSENT: None

Discussion Regarding Committees

Council discussed the formation and/or formalization of several committees. They Mayor and Council would like to move forward with creating Mill Building and Cemetery Advisory Committees. Council also discussed utilizing and/or updating the Building Authority ordinance or committee. Council would like to bring back to a future meeting information regarding the structure, purpose, goals, and timeline for these committees and formally create the groups. Afterwards, the Mayor could move forward with making appointment recommendations to Council for these groups. Council also discussed seeking out individuals with specialized skills for these groups and finding a way to recruit or learn more about applicants special skills. For example, by updating the Boards and Commissions applications. The Mayor and Clerk will work to bring information on the proposed committees to a future Council meeting.

Discussion for Future Agenda Items

- Goal Setting – once a new City Manager starts on the June work session

- Prioritizing goals, including in relation to funding

Manager's Update

City Manager Interviews: As a reminder, we have scheduled interviews for the City Managers position this Saturday, April 6th, at 8:30am. Interviews are scheduled for the morning and one in the afternoon. A light lunch will be provided.

Genesee County Recycle Day: We have included within your packet information regarding the Genesee County Recycle Days. These events will be held on June 9th at Fenton High School and Flint Water Service Center and on October 12th at Clio High School and Flint Water Service Center. Please see attached information on items accepted and not accepted.

Eggciting Easter Event: On Saturday April 13th, from 8:30 am – 12:00 am they will hold the annual Eggciting Easter Event at Hyatt Elementary School. Please plan on coming out and supporting this fun event for the children.

Budget Work Session: The budget work session is Thursday, April 11th at 6:00 pm.

Council Comments

Howd commented on the being unable to attend the Community Cleanup, but would like to work with the Boy Scout troops later in the year to do any additional needed cleanup in the Cemetery or by the water tower.

MacDermaid commented reminding all about the Cleanup on April 27th and she attended the recent Small Cities meeting. Additionally, she mentioned the City of Clio being able to get funds from the Scrap Tire Market Development program and that Linden should look into it.

Cusson commented on RRC and MEDC funding opportunities, as well as a community reinvestment program through the County that may provide some funding for making plan updates. The Library Board inquired about the City purchasing a new building to house the Library because they are currently size limited. The Board also was interested in investing some of their dollars towards upgrades to the restroom at the Library, including for ADA accessibility.

Dick commented on the possibility of requesting CDBG dollars for this type of projects since the other project the City applied for were turned down. He also commented on the MEDC having potential funding opportunities for industrial site cleanup for redevelopment that may be available for the DPW site.

Cusson would like to see the City's events update on the State of Michigan site.

Culbert commented on the Box City events ongoing with the elementary schools, the FACT meeting on Thursday, and in support of the non-motorized pathway vote on May 7th.

Simons commented on the upcoming cleanup and a survey she did around town of areas that need the most attention.

Franz inquired regarding posting for the upcoming vacancy in the DPW.

Simons commented on the employees who worked at the special Saturday meeting, inquiring if they were paid, and discussed with Council the need for a Comp time policy. Other Councilors also commented on this issue and would like to see it discussed.

Cusson commented that she will be unavailable next week.

Adjournment

The meeting was adjourned at 7:52 pm

Respectfully submitted,

Erica Armstrong, City Clerk

Approved: _____