



CANIDATE QUESTIONNAIRE

The City of Linden wishes to thank you for your interest in serving as a Volunteer Citizen Representative on a Board, Commission or Committee. Your Candidate Questionnaire will be kept on file and entered for consideration for posted openings on any Board, Commission or Committee that you expressed an interest in for a period of two years. Please feel free to submit an updated Candidate Questionnaire at any time.

Please be advised that the information contained in this Questionnaire is not confidential, and will be reviewed by the Mayor, City Council and other appropriate personnel as vacancies or openings occur on the various Boards, Commissions and Committees. This Candidate Questionnaire may also be included in any City Council Meeting Agenda Packet which is published and made available for public inspection in print and on the Internet. Your address, phone numbers and e-mail, will not be published in an Agenda Packet.

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU WANT TO SERVE (please check up to five applicable boxes; see attachment for descriptions):

Appointed by Mayor-Confirmed by City Council

- Planning Commission
- Zoning Board of Appeals
- Board of Review
- Historic District Commission
- Green Team
- Library Board
- Parks and Recreation Commission
- Downtown Development Authority
- Building Authority
- Michigan Main Street Program
 - Organization Committee
 - Promotion Committee
 - Economic Restructuring Committee
 - Design Committee

Signature _____ Date _____



DATE _____

NAME _____ **CITY OF LINDEN RESIDENT FOR** _____ **YEARS**

ADDRESS _____ **ZIP** _____

PHONE (home) _____ **PHONE** (business or cell) _____

EMAIL _____

OCCUPATION _____

INTERESTS/REASONS/QUALIFICATIONS (Resume may be attached)

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

ELECTIVE OFFICES THAT YOU HAVE HELD

OTHER ORGANIZATIONS

ADDITIONAL INFORMATION



CITY OF LINDEN – BOARDS AND COMMISSIONS

City Council: Elected Office - Meets the second and fourth Monday of the month at 7:30 p.m. in City Council Chambers. Nominating petitions required. Petitions available at the City Clerk's office.

Planning Commission: Appointed Office – Meets the first Monday of each month at 7:00 p.m. The Planning Commission prepares a Master Plan for existing and future land uses within the City; develops a Zoning Ordinance to implement the Master Plan, reviews change of land use requests, site plans and related approvals for development, and/or change of occupancy; and assists with the development of a Capital Improvements Plan.

Zoning Board of Appeals: Appointed Office – Meets the second Tuesday of each quarter at 7:30 p.m. in January, April, July, and October and at times when a special meeting is requested. The ZBA is a quasi-judicial board that considers appeals, variance requests, and ordinance interpretation.

Board of Review: Appointed office -Meets annually on the third Monday in March to consider appeals to property assessments, poverty exemption applications, and tax roll corrections. They also meet in July and December for tax roll corrections only.

Historic District Commission: Appointed Office – Meets the third Wednesday, of each month at 7:30 p.m. This Commission reviews all plans for development or change of occupancy related requests in the designated Historic District. The Commission also facilitates grant programs and sponsors activities that promote historic preservation in our community.

Green Team: Appointed Office – Meets the second Thursday of each month at 7:00 p.m. This Board reviews policies and practices to promote the efficient use and conservation of energy. They look for ways to implement new strategies in the Linden community that will help slow down global warming and waste of existing resources.

Library Board: Appointed Office – Meets on the first Thursday of April, June, September, and December. This board works with the Librarian of the Linden Branch of the Genesee District Library. They also conduct events to promote use of the Library.

Parks and Recreation Commission: Appointed Office: Meets the third Thursday of each month at 7:00 p.m. This Commission works with the City Manager to develop a 5 year Parks & Recreation Plan.

Downtown Development Authority: Appointed Office – Meets the third Thursday of each month at 9:00 a.m. This Board develops a Downtown Development Plan and oversees the budget for tax increment financing within the DDA District.

Building Authority: Appointed Office – Meets on an as needed basis. This Board oversees the purchase of municipal facilities and has the authority to issue bonds.



Michigan Main Street Program: Each Committee will be chaired by a member of the DDA and will meet as needed starting later this year.

- **Organization Committee** – brings everyone together to work toward Main Street goals and assemble human and financial resources to implement a volunteer-driven revitalization program. Works to build consensus and cooperation among the various stakeholders.
- **Promotion Committee** - sells a positive image of the commercial district and encourages consumers and investors to live, work, shop, play and invest in downtown by marketing its unique characteristics with an effective promotional strategies using advertising, retail promotional activities, special events and marketing campaigns. These activities improve consumer and investor confidence and encourage commercial activity and investment.
- **Economic Restructuring Committee** - strengthens the community's existing economic assets while expanding and diversifying its economic base. The program helps sharpen the competitiveness of existing business owners and recruits compatible new businesses and economic uses, including converting unused or underused commercial space into economically productive property and helps boost the profitability of the district.
- **Design Committee** - means getting Main Street into top physical shape and capitalizing on its best assets – such as historic buildings and pedestrian-oriented streets. Works to create an inviting atmosphere through attractive window displays, parking areas, building improvements, street furniture, signs, sidewalks, street lights, and landscaping, conveys a positive visual message about the commercial district. Design activities include instilling good maintenance practices in the commercial district, enhancing the physical appearance of the district by rehabilitating historic buildings, encouraging appropriate new construction, developing sensitive design management systems, and long-term planning.